

Culmington Parish Council

Health and Safety Policy

Adopted at Council Meeting: 1/11/22

Review Date: October 2025

Statement of Intent: Culmington Parish Council is committed to managing health and safety for its staff. It follows the guidance in The Health and Safety at Work Act (1974), and The Management of Health and Safety at Work Regulations (1998) and accepts its duty to provide and maintain safe and healthy working conditions for all its employees. It also accepts its duty of care to other persons such as volunteers and contractors. Council.

Responsibilities: This policy is reviewed regularly by the full council and the Parish Clerk will enact its procedures. All staff, councillors, volunteers and contractors have a responsibility to ensure that they work safely and do not put others at risk.

Arrangements: A Risk Assessment will be carried out at least annually (or when a new risk is identified) and reviewed by the full council. The Parish Clerk will ensure that training, equipment and information is made available wherever identified in the Risk Assessment. The Parish Clerk will keep all relevant documents regarding Health and Safety including an Accident Book and all accidents will be brought to the attention of the full council. The Parish Clerk will ensure that adequate and appropriate insurance is in place and report to the Council on the level of cover.