

Culmington Parish Council

Minutes of the Ordinary Meeting on Tuesday 7th June 2022 at 7.00pm at Culmington Village Hall

In Attendance: Councillors Mr I Alderson, Mrs C Byng, and Mr J Turley. Cllr C Motley (Shropshire council) H Coonick (Clerk/RFO).

As both Cllrs Steele (Chair) and Pike (Vice Chair) had sent apologies a temporary Chair was required. Cllr Byng was unanimously elected with prop by Cllr Turley and 2nd Cllr Alderson. Cllr Byng then chaired the meeting.

- 1.0 Apologies for Absence:** Cllrs Steele, Pike, Holland and Mear.
- 2.0 Declarations of Interest relating to this meeting:** None
- 3.0 Public involvement session:** No members of the public were in attendance.
- 4.0 Minutes:** The Minutes of the Annual Parish and Annual Parish Council meetings held on Tuesday 3rd May 2022 were approved as correct. Prop Cllr Alderson 2nd Cllr Turley.
- 5.0 Matters Arising:** a) The Clerk reported that Shropshire Council will contact the landowner regarding an unsafe tree near Copper Beeches b) Cllr Alderson reported a very serious vehicle accident near Burley. It was agreed that the Clerk will write to Shropshire Council asking for verge trimming to be carried out earlier and a road sign to be positioned in the vicinity to warn of the bend in the road.
- 6.0 Community Governance and Boundary Review –** As no members of the public were in attendance this matter was deferred to the next meeting. The Clerk will write to the owners of The Pheasantry to gauge their view on the Parish boundary.
- 7.0 Reports from Members**
 - 7.1** Shropshire Council – Cllr Motley reported that a Local Government Association Team are reviewing Shropshire Council's procedures. She has recently met with the NFU and CLA. The cabinet will be discussing the number of deaths in the River Severn. The Council is also considering banning Chinese lanterns.
 - 7.2** Village Hall – Cllr Mear sent a report which the Clerk read out. She thanked the Village Hall committee and volunteers who made the Jubilee such a success. The AGM is on the 7th July when they would welcome new members. The committee are considering an extension to the hall but this is in the early stages. The Flower Show schedule is due out next week and a promises auction is planned for the Autumn.
 - 7.3** Flood Committee – Cllr Byng had nothing to report.
- 8.0 Planning:** 22/02014/FUL - Erection of an extension to existing outbuilding to provide annexe accommodation ancillary to main dwelling. Tudor Lodge, 11 - 12 Culmington, Ludlow, Shropshire, SY8 2DB. Council resolved to support this application with the condition that vehicle parking be included in the plans as there are already issues with parking on the road in this area of the village.
- 9.0 Finance:**
 - 9.1** The Finance Report and Bank Reconciliation were reviewed. The council has received £1000 Environmental Maintenance Grant and £690.54 refund for VAT. The bank account as of the 31st May 2022 holds £12,871.97. Prop Cllr Alderson 2nd Cllr Byng.
 - 9.2** Environmental Maintenance Contract: Due to the increasing costs of fuel it was agreed that the hourly rate paid to the Environmental Maintenance Contractor be increased to £17. The Council confirms that the grant was spent in accordance with the conditions during 2021-2022.

- 9.3 Desilt Seifton Brook on Seifton Lane: Council resolved to desilt Seifton Brook with a total cost of the contractor and ecologist being no more than £1,000. Prop Cllr Alderson 2nd Cllr Turley. Unanimous. Cllr Turley was thanked for agreeing to take the spoil from the work. The Environmental Maintenance Contractor will be asked to trim verges on Seifton Lane and ensure the hedge around the brook is clear to allow the desilting to take place. Cllr Motley will discuss with Shropshire Highway the installation of a pipe on Cllr Turley's land to increase the flow of water away from Seifton Lane.
- 9.4 Payments to: D Lewis (Environmental Maintenance) Invoices 144 and 149 £82.50, H Coonick (Clerk) Salary £747.76 for April – June and backpay from 1/4/21-31/3/22 and reimbursement for stationery and software £37.80 and Stanton Lacy Parish Council (Reimbursement for software) £22.22. Authorised. Prop Cllr Turely 2nd Cllr Alderson.
- 10.0 Review and Adopt Standing Orders and Financial Regulations:** Both were reviewed and adopted.
- 11.0 Funding for a Speed Activated Sign:** It was agreed to apply for funding from the Police and Crime Commissioner for another Vehicle Activated Sign for the Eastern entrance to Culmington village and to request that the 40 miles an hour speed limit be extended to Clay Lane. It was agreed that monies from the Parish Council reserves could be used to match this funding if necessary. Prop Cllr Turley 2nd Cllr Alderson Unanimously agreed.
- 12.0 Update on Laundry Works:** The Environment Agency are planning a 3rd visit to the site to look at fire safety and issues with wastewater. West Mercia police are following up a report they made to Shropshire Council regarding the parking of lorries outside the Laundry Works.
- 13.0 Parish Council Website and Planning:** The Clerk reported that Web Orchard and Shropshire Council have been unable to resolve the issue regarding the planning updates on the Parish Council website. It was decided to cease using Web Orchard and use a free website host. The Clerk will liaise with Mr J Williams regarding the transfer.
- 14.0 Police and Crime Commissioner Online Survey:** Cllr Alderson agreed to complete the survey.
- 15.0 Items for the Parish Council Meeting on Tuesday 5th July 2022: a. Parish Boundary Review b. Desilting of Seifton Brook, c. Speed Activated Sign**

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Signed by Chair

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Date: