

Culmington Parish Council

Minutes of the ordinary meeting held on Tuesday 6th June 2023 at 7.00pm at Culmington Village Hall.

Attendance: Councillors Mr A Pike, (Vice Chair) Mr I Alderson, Mrs C Byng, Ms J Mear, Mr I Steele, and Ms J Watts.

1. Elect a Chairperson:

RESOLVED: Cllr Carol Byng was elected as temporary chair to preside until a new chair is elected at the next meeting. Chairs of meetings will be elected at the beginning of each meeting.

2. Receive and Accept Apologies for Absence: Cllrs Mary Holland, Mathew Seabrook and John Turley. Cllr Andrew Pike apologised and left the meeting after item 1. Cllr Cecilia Motley (Shropshire Council)

3. Declarations of Interest relating to this meeting: Cllr Jackie Watts re Item 7.2.

4. Public Involvement Session: No members of the public were present.

5. Minutes:

RESOLVED: To approve as a correct record and sign the Minutes of the Annual Parish Meeting and Annual Parish Council Meeting held on Tuesday 2nd May 2023.

6. Community Governance and Boundary Review:

6.1. Review the reply from Stanton Lacy Parish Council regarding Vernolds Common:

RESOLVED: To write a joint letter with Stanton Lacy Parish Council inviting residents from the specific properties in Vernolds Common to attend Stanton Lacy and Culmington Parish Council meetings to make their views known on the proposed changes. The Boundary Review will be placed on the agenda for every Culmington Parish Council meeting until the review is complete.

6.2. Consideration of Potential Changes to Parish Boundaries at Sparchford, Elsie, Vernold's Common, The Pheasantry and Seifton. There had been no further action regarding these areas except regarding Vernolds Common.

7. Second Vehicle Activated Sign

7.1. Police and Crime Commissioners request to partially fund the Vehicle Activated Sign.

RESOLVED: To contribute £808.04 towards the cost of a Vehicle Activated Sign for the Eastern entrance to the village.

7.2. Update on the position of the post for the Vehicle Activated Sign – the Clerk had informed the Traffic Engineer of the request to have the sign closer to the speed limit roundel but had not had a response.

8. Consider Desilting Seifton Brook in Summer 2023: Cllr Byng had met with Mrs Jayne Disley from the Flood Action Group to review the level of silt in Seifton Brook. It was deemed not necessary to desilt this year unless there was heavy rain in the period up to September when the license to desilt ceases for this year.

RESOLVED: To review at the next meeting.

9. Consider Items to Include on the Place Plan: Deferred to the next meeting.

10. Consider Renewing the Parish Plan: Deferred to the next meeting.

11. Reports from Members

11.1. Shropshire Council – Cllr Motley had given apologies.

11.2. Village Hall – Cllr Mear reported that the first committee meeting since the hall had reopened is on 7th June. The AGM is on the 20th June and members of the public are very welcome to attend. The kitchen has been upgraded and there will be concerted efforts to fundraise for the planned extension. She thanked Mr Lynes for his assistance with the plans for the extension. Lots of events are

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scheduled and the committee are planning a Parish Ball for 2024. She wanted to thank everyone who had been involved in getting the hall reopened

- 11.3.** Flood Committee – Cllr Byng submitted a report: The Environment Agency has approved funding for this financial year so the Flood Forum can now decide on who to form a partnership with. Additional modelling will be needed re the leaky dams as the present ones are not massively effective so bigger ones may be needed. Andy Keyland is to be asked for an update re the Seifton Batch resurfacing. He is planning to meet the developers of the barn building project to discuss the flooding of the entrance to the churchyard. Another underground chamber and drain have been discovered in Culmington House paddock. Gully cleaning is due to be carried out in the week beginning May 22nd towards the racecourse and also the drain outside the pottery is to be dealt with. When a decision has been made by the Parish Council regarding desilting Seifton Brook John Bellis would like to be informed. Desilting under the bridge by Culmington House is still on the agenda and the FAG stressed that it must be done.

- 11.4.** South Shropshire Area Committee:

RESOLVED: Cllr Carol Byng will attend the next meeting.

12. Finance:

- 12.1.** Authorise Payments to: H Coonick (Reimbursement for Easily Domain for the Website) £18, Clerks Pay April-June £755.95 and Travel £18.45, SALC Affiliation Fee £212.64. Zurich Insurance had offered a lower quote of £214 based on a new 'smaller parishes scheme' which was accepted.

RESOLVED: All of the above payments were authorised.

- 12.2.** Internal Auditors Report

RESOLVED: To accept the Internal Auditor Report

- 12.3.** Annual Governance Statement

RESOLVED: To sign the Annual Governance Statement

- 12.4.** Annual Accounting Statement

RESOLVED: To sign the Annual Accounting Statement

- 12.5.** Certificate of Exemption

RESOLVED: To sign the Certificate of Exemption

- 12.6.** Notice of Public Rights

RESOLVED: To set the dates for the Notice of Public Rights as 3rd July – 11th August 2023. The Notices will be displayed on the notice boards and website.

- 13. Review and Sign the Clerks New Contract:** The Clerk left the meeting for this item.

RESOLVED: the Clerk's salary, subject to satisfactory performance, should progress automatically through the range LC1 annually. Otherwise, the contract was agreed. The contract will be signed at the next meeting.

14. Correspondence:

- 14.1.** Munslow Parish Council had written to inform the Council that the report of the Shropshire Council Survey of the B4368 carried out in Spring 2022 would not be published and the Traffic Engineer was seeking funding for a 2nd survey.

- 15. Items for the Parish Council Meeting at 7.30pm on Tuesday 4th July 2023:** a.

Diversion of HGV's along B4365. b. Closure of Bishops Castle Community Hospital c. Desilting Seifton Brook

Signed:

Date: