

# CULMINGTON PARISH COUNCIL

Chairman: Mr Ian Steele

**Jayne Disley, Clerk and Responsible Financial Officer**  
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**Parish Council Meeting**  
**On TUESDAY 3<sup>rd</sup> March 2020, at Culmington Village Hall**  
**The Meeting commenced at 7pm**

## MINUTES

**Present:** Cllr Steele, Cllr Pike, Cllr Norton, Cllr Holland, Cllr Watts Mr Jubb (Emergency Planning Officer) plus three members of the public.

**In Attendance:** Mrs J Disley, (Clerk)

**1.0 Apologies for Absence –:** Cllr Alderson, Cllr Seabrook, Cllr Mear, Cllr Turley, Cllr Motley, Shropshire Council

**2.0 Declarations of Interest relating to this meeting**

Members are requested to declare any Disclosable Pecuniary Interests they may have in matters to be considered at this meeting in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

**3.0 Public involvement session:** (Agenda Items only) A member of the public voiced frustration with the mirror at the end of Seifton Lane still being covered with a plastic bag. Cllr Steele confirmed recent communication with Highways to explore the possibility of a square mirror to replace the current one, however to date there had been no response.

**4.0 Minutes**

RESOLVED (unanimous) that the Minutes of the ordinary meeting of Culmington Parish Council held on 4<sup>th</sup> February 2020 be approved as a correct record and signed by the Chairman.

Proposed: Cllr Pike

Seconded: Cllr Watts

**5.0 Matters Arising**

Members were asked to receive any updates from the annual general meeting of 7th January 2020 not included elsewhere on the agenda:

**5.1** (Agenda Item 16.0) Continued frustration with potholes and lack of contact from Andy Keyland. It was reported that at least nine cars had come to grief over a couple of days the previous week on a pothole opposite The Pottery on the B4365. The Emergency number had been contacted twice and the Police once before any kind of repair was attempted.

**5.2** Water running down the road which is contributing to the road damage, is coming off the field possibly due to a blocked gully/drain. Contact those involved and investigate as to whether Gary Trim could unblock.

5.3 The collapsed drain opposite Holly Cottage still needs urgent repair- report again.

**6.0 Reports from Members:** Cllr Motley sent a written report (see attached)

**6.1 Other Reports.** Cllr Steele reported on a recent meeting he attended, called by Cllr Motley for Chairs/Clerks where Housing Need surveys were again discussed with information and feedback presented by Vicky Turner. Parish Boundaries were briefly touched on and discussed amongst Chairs subsequently, in consultation with an area map. The Clerk from Stanton Lacy had sent through some further information relating to Vernolds Common. Sparchford and Seifton Batch were considered to be other areas for possible conversations. An intended Countywide Boundary review, undertaken by (Gwilym Butler, Portfolio Holder for Communities) planned for 2021 was also discussed particularly as to whether there could be possible cost savings, with a range of opinions offered.

**7.0 Correspondence**

- 7.1 Connecting Shropshire – Update
- 7.2 SALC – Monday News in Brief – including information on flooding
- 7.3 West Mercia PCC – Road Safety Strategy consultation
- 7.4 SALC – Flood response to town and parish councils
- 7.5 Robert England – copy of letter sent to Philip Dunne ‘Tidal wave at Culmington’
- 7.6 Shropshire Council – News on BT payphones proposed for removal
- 7.7 British Legion – Lamp Post Poppies
- 7.8 SALC – Youth Support Severn Trent – Community Fund
- 7.9 Shropshire Council – Operational Improvements towards Zero Carbon
- 7.10 Rural Services Network – Roadshows 2020
- 7.11 Shropshire Council – Register of Electors
- 7.12 Shropshire Care Closer – Newsletter
- 7.13 NALC – Bulletins and February Legal Update
- 7.14 Carole Obrien – Walk for Parkinson’s Ludlow – Saturday 27<sup>th</sup> June 2020  
[www.parkinsons.org.uk/events/walk-parkinsons-ludlow](http://www.parkinsons.org.uk/events/walk-parkinsons-ludlow)
- 7.15 Shropshire Council – Shrewsbury North West Relief Road consultation 2<sup>nd</sup> March to 13<sup>th</sup> April 2020
- 7.16 Street Works-Road Closure- Vernolds Common jct to Burley Road 11<sup>th</sup> May
- 7.17 Copy of Letter to Philip Dunne from resident relating to recent flooding
- 7.18 SALC Bulletin and other information
- 7.19 Shropshire Council – Information on preparedness for infectious disease outbreaks

**8.0 Cheques Requested:**

- 8.1 J Disley (Clerk) Salary Jan, Feb, March 2020) £776.88
- 8.2 J Disley (Consumables Sept 19 – March 2020) £109.00
- 8.3 ICO – Data Protection fee £40.00

Proposed that 8.1 – 8.3 be paid.

**Proposed:** Cllr Watts

**Seconded:** Cllr Holland

**9.0 Planning Applications:**

- 9.1 Notice of Public Path Diversion Order Footpaths (Confirmation Notice)  
37,38,43,44 &45 Culmington 2019 (for info only)

**10.0 Finance**

**10.1** Current Account Balance **£12,464,45 Cash book**

**10.2** Cheque paid to Gary Trim in February meeting £230.65 (for information only)

**10.3** Remittance Advice PCC Road Safety Grant £2557.02

**10.4** Shropshire Council Footpath Grant £185.00

**10.5** Bank Reconciliation/Check/Sign

**11.0 Environmental Grant:** Cllr's resolved to apply for the 2020/21 grant in February 2020 meeting. Final amount to be confirmed by application date of March 13<sup>th</sup> following agreement with Lionel Lewis on work planned for Burley and Norton on final costing.

**12.0 We don't Buy Crime' initiative** Members discussed and resolved to purchase 'Smartwater' kits initially for 80% of parish. If the take up exceeds expectations it is possible to purchase more without the discount.

**Proposed:** Cllr Watts

**Seconded:** Cllr Holland

**13.0 Highway Maintenance:** Timesheet considered and recent work undertaken Cllr's resolved to pay Chq £159.45.

**Proposed:** Cllr Holland

**Seconded:** Cllr Norton

Clerk to remind Gary regarding outstanding work on clearing growth on boundary of Jeff Williams field previously agreed.

Ditches of Norton and Burley – price being confirmed

**14.0 Data Protection:** Ongoing

**15.0 Flood Action Group:** A Meeting of the Corvedale Forum to take place on March 26<sup>th</sup>. Rhian Townsend Land Drainage Engineer is due to visit on Thursday 5<sup>th</sup> March, time yet to be confirmed.

A gathering of information being undertaken following the recent severe flooding where several homes were flooded and many others came very close.

Letters from concerned residents were discussed. The volume of water running down the main B4365 and depth in Seifton Lane resulting in an emergency vehicle being unable to get to residents other than boat and the serious risk this poses to health and the overall safety of residents. The water around the Village centre and subsequent issues which need to be addressed.

Grateful thanks were extended to Mike Phasey, Neil Sherry and Mark Griffiths who spent Saturday night helping residents and much of the following day clearing water and debris off the main road.

Thanks also extended to Cllr Steele who did a tremendous job at Seifton Batch and neighbours of Cllr Holland who helped them keep water away from their home.

**16.0 New Clerk:** The new Clerk Heather Coonick was welcomed and introduced to Councillors. Heather will take over from Jayne Disley on 1<sup>st</sup> April 2020.

**17.0 Items for the next meeting (for dissemination of information only)**

**18.0** Date of next Meeting **7<sup>th</sup> April 2020, 7 pm** at Culmington Village Hall. There being no further business the meeting closed at. 9.15pm.

**Minutes signed as an accurate record:**

**Date:**